



Kirinyaga University

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VACANCIES

Kirinyaga University is a chartered government owned and established under the Universities Act No.42 of 2012. At present, the University runs degree programmes across four faculties; Health Sciences, Business and Education, Pure and Applied Sciences and Engineering and Technology. The University, situated about 115 kilometers from Nairobi, is among the vibrant and fastest growing citadels of learning in Kenya.

The University invites applications from suitably qualified and experienced persons with excellent academic credentials to fill the following vacant positions;

ACADEMIC POSITIONS

SCHOOL OF PURE & APPLIED SCIENCES

Department of Computer Science

Senior Lecturer	Grade 13	3 Positions	(Re-advertisement)	KyU/AC/198/08/2025
Lecturer	Grade 12	2 Positions		KyU/AC/199/08/2025

Area/ Field of specialization: Computer Science, Software Engineering, Computer Systems Engineering

SCHOOL OF HEALTH SCIENCES

Department of Nursing

Lecturer	Grade 12	1 Position	(Re-advertisement)	KyU/AC/200/08/2025
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Area/ Field of specialization: Midwifery, Critical Care Nursing, Mental Health/Psychiatric Nursing

SCHOOL OF ENGINEERING AND TECHNOLOGY

Senior Lecturer	Grade 13	4 Positions	(Re-advertisement)	KyU/AC/201/08/2025
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Area/ Field of specialization: Instrumentation and Control Engineering, Water Engineering/Environmental Engineering, Mechanical Engineering, Civil Engineering

Graduate Assistant	Grade 10	1 Position		KyU/AC/202/08/2025
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Area/ Field of specialization: Electricals and Electronics

Department of Textile Technology

Assistant Lecturer	Grade 11	1 Position		KyU/AC/203/08/2025
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Graduate Assistant	Grade 10	1 Position		KyU/AC/204/08/2025
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Area/ Field of specialization: Textiles and Fashion Design

SCHOOL OF BUSINESS AND EDUCATION

Senior Lecturer Grade 13 1 position (Re-advertisement) KyU/AC/205/08/2025

Area/ Field of specialization: **Technical Education in Mechanical Engineering/Electricals & Electronics/Building and Construction**

Lecturer Grade 12 1 position KyU/AC/206/08/2025

Area/ Field of specialization: **Kiswahili**

NON ACADEMIC POSITIONS

VICE CHANCELLOR'S OFFICE

Corporate Communications Officer I Grade 8 1 Position KyU/NT/109/08/2025

HUMAN RESOURCE DEPARTMENT

Human Resource Assistant Grade 5 1 Position KyU/NT/110/08/2025

SCHOOL OF ENGINEERING AND TECHNOLOGY

Technician II Grade 5 1 Position KyU/NT/111/08/2025

Area/ Field of specialization: **Mechanical Engineering (Plant/Production Option), Civil/Structural Engineering, Medical Engineering**

REQUIREMENTS

1. SENIOR LECTURER

GRADE 13

Duties and Responsibilities:

- a) Teaching and evaluation of undergraduate and postgraduate students
- b) Setting, moderating, administering, processing and marking examinations
- c) Academic advising and mentoring of undergraduate and postgraduate students
- d) Participate in professional and community services
- e) Initiating linkages and resource mobilization
- f) Initiating, promoting and conducting research.
- g) Developing teaching and learning materials
- h) Supervising undergraduate and postgraduate's students in research activities.
- i) Participating in preparation of Department and Faculty development plans.
- j) Attending and participating in seminars, workshops, conferences in relevant fields.
- k) Participating in planning, development, implementation and evaluation of curricula in the Department.
- l) Attending and participating in Departmental meetings and other activities for effective and efficient management of the Department and Faculty.
- m) Undertaking administrative duties and other responsibilities as may be assigned from time to time.

Requirements:

- An earned PhD or equivalent degree qualification in the relevant field from an accredited and recognized university;

- At least three (3) years teaching experience at the University Level as a Lecturer or six (6) years research/industry experience
- A minimum of forty (40) publication points as a Lecturer or equivalent, of which at least fifteen (15) should be from refereed scholarly journals;
- Supervised at least three (3) post graduate students to completion as a lecturer or equivalent;
- Registered with the relevant professional body (where applicable)

2. LECTURER

GRADE 12

Duties and Responsibilities:

- Teaching and evaluation of undergraduate and postgraduate students.
- Setting, moderating, administering, processing and marking examinations.
- Academic advising and mentoring undergraduate and postgraduate students.
- Development of teaching and learning materials.
- Supervising undergraduate and postgraduate students in research activities.
- Developing research proposals for funding.
- Participate in meetings and conferences related to research and building inter-disciplinary collaboration within and outside the department.
- Participating in preparation of Department and Faculty strategic plans.
- Organizing and supervising educational activities for undergraduate and postgraduate students.
- Attending and participating in seminars, workshops, conferences etc, in relevant fields.
- Participating in administrative, academic and consultancy activities in the Department and other organizations.
- Participating in planning, development, implementation and evaluation of curricula in the Department.
- Attending and participating in the Departmental meeting and other activities for effective and efficient management of the Department and Faculty.
- Undertaking administrative duties and other responsibilities as may be assigned from time to time.

Requirements;

- An earned PhD or equivalent degree qualification in the relevant field from an accredited and recognized university; and be registered or registerable with the relevant professional body (where applicable).
- OR
- A Master's degree in the relevant field from accredited and recognized university (in special cases) with at least three (3) years teaching experience at university level or in research or industry; and
 - A minimum of twenty-four (24) publication points, of which at least ten (10) should be from refereed journal papers; and
 - Registered with the relevant professional body (where applicable).

3. ASSISTANT LECTURER

GRADE 11

Duties and Responsibilities:

- Teaching, evaluation and mentoring undergraduate students.
- Setting, administering and marking examinations.
- Developing teaching and learning materials.

- d) Participating in preparation of Department and Faculty development plans.
- e) Organizing and supervising educational activities for undergraduate students.
- f) Attending and participating in seminars, workshops and conferences in relevant fields.
- g) Participating in administrative, academic and consultancy activities in the Department and other organizations.
- h) Participating in planning, development, implementation and evaluation of curricula in the Department.
- i) Participating in Departmental meetings and other activities for effective and efficient management of the Department and Faculty.

Requirements:

- Have a Master's degree qualification from accredited and recognized university in the relevant field;
- Be registerable for a Doctor of Philosophy (PhD) or equivalent Doctoral Degree qualification.
- A minimum of two (2) publication points in peer reviewed journal and
- Be registered or registerable with the relevant professional body (where applicable).

4. GRADUATE ASSISTANT

GRADE 10

Duties and Responsibilities

- a) Preparation of teaching materials.
- b) Setting and moderation of examinations.
- c) Marking examinations and maintaining students' records.
- d) Invigilation of examination.
- e) Teaching/Lecturing
- f) Guiding and counseling students.
- g) Handling students' complaints/grievances.
- h) Maintenance and analysis of class attendance registers.
- i) Assisting in office Administrative duties.

Requirements;

- First Class Honors Bachelor's degree or equivalent from an accredited and recognized University in the relevant field;
- Be registered or registrable for a Masters' Degree; and
- Be registered or registrable with the relevant professional body (where applicable)

5. CORPORATE COMMUNICATIONS OFFICER I Grade 8

Job Purpose

The Job holder is responsible for maintaining a positive corporate image and marketing the University Programmes.

Duties and Responsibilities

Duties and responsibilities at this level will entail: -

- (i) Implementing corporate communications policies, strategies and programmes;
- (ii) Compiling information on articles in the media pertaining to the University;
- (iii) Implementing media relations and internal communications programmes;

- (iv) Managing social media platforms;
- (v) Organizing corporate functions and events;
- (vi) Establishing an inventory of press and other organizations contacts;
- (vii) Providing communication linkage between the University and stakeholders;
- (viii) Undertaking media commentary and analysis of print, electronic and social media;
- (ix) Editing publications and media liaison;
- (x) Developing information education communication materials;
- (xi) Preparing media supplements and documentaries, press/media releases and features; and
- (xii) Drafting speeches and articles/features.

Requirements

For appointment to this grade, a candidate must have: -

- (i) Bachelor's degree in any of the following: Public Relations, Corporate Communications, Journalism, Journalism and Mass Communication, Mass Communication, Communications and Public Relations, International Relations and Diplomacy, Communication Studies, Communication and Media or equivalent qualification from a recognized and accredited institution;
- (ii) Three (3) years' relevant work experience at the grade of Corporate Communication Officer II or in a comparable position;
- (iii) Registered with relevant professional body (where applicable);
- (iv) Proficiency in computer applications; and
- (v) Demonstrated merit and ability as reflected in work performance and results.

6. TECHNICIAN II Grade 5

Duties and Responsibilities:

- a. Collecting and preparing teaching materials;
- b. Keeping and Maintenance of laboratory records (chemicals, plastic and glassware, equipment and other consumables);
- c. Conducting laboratory practicals and demonstrations to undergraduates;
- d. Ensuring laboratory equipment are kept in good order;
- e. Collecting, preparing and setting up machines and equipment;
- f. Ensuring laboratory machines and equipment are serviced, repaired, tested and maintained;
- g. Supervising and training of junior laboratory staff, students and attachees engaged in laboratory work;
- h. Ensuring safe use and disposal of chemicals and laboratory waste;
- i. Receiving, processing and analyzing samples;
- j. Oversee the cleaning and maintenance of the laboratory / workshop equipment, including re-calibration of equipment;
- k. Supervising assigned laboratory staff; and
- l. Participating in research projects.

Requirements

- (i) Diploma in the relevant field from recognized institution
- (ii) Three (3) years' experience as a Technical Assistant II
- (iii) Computer literacy

7. HUMAN RESOURCE ASSISTANT

GRADE 5

Duties and Responsibilities

- a) Assist with day to day operations of the Human Resource functions and duties which include recruitment, training, staff appraisal, staff attendance, leave management, customer care, disciplinary process among others.

- b) Provide clerical and administrative support to the Head, Human Resource.
- c) Compile, maintain and update employees records both manual and electronic.
- d) Provide the employees with information about Human Resource procedures and other processes related to them.
- e) Handle employee queries and complaints.
- f) Assist in coordinating data and evidence for performance contract.
- g) Assist the office in implementing and achievement of Human Resource office quality objectives and ISO standards.
- h) Assist the Head, Human Resource on issues of staff welfare which include medical, pension among others.

Requirements

For appointment to this grade, a candidate must have: -

- Diploma in Human Resource Management or equivalent qualification from recognized institution.
- KCSE Mean Grade C (plain) and above.
- Three (3) years' experience in a busy organization
- Knowledge in records management will be an added advantage.
- Knowledge of relevant Computer Packages

Mode of application

Applicants must submit five (5) copies of applications giving details of the educational and professional qualifications, age, detailed work experience, present post and salary, applicant's telephone number and e-mail address. Enclose certified copies of certificates and testimonials giving names and addresses of three (3) referees who are knowledgeable about the applicant's competence and areas of specialization, accompanied by a detailed curriculum vitae and a copy of most recent letter of appointment.

Interested applicants should send the applications to the undersigned, quoting the reference number for the job applied for so as to be received on or before **21st August, 2025**.

**THE VICE CHANCELLOR
KIRINYAGA UNIVERSITY
P. O. BOX 143-10300
KERUGOYA**

Kirinyaga University is an equal opportunity employer. Applicants of either gender, persons with disabilities and persons from marginalized communities are encouraged to apply.

Only Shortlisted Candidates will be contacted.